

DEPARTMENT OF HOME AFFAIRS

REPUBLIC OF SOUTH AFRICA

APPLICATION FOR PERMANENT RESIDENCE PERMIT

[Section 25(2); Regulation 22(1)]

Applicants are required to undergo an interview and for this purpose applicants should arrange for an interview with the nearest South African mission or permitting office of the Department before submitting the completed application form, together with the prescribed fee, if applicable.

In the case of married couples or spousal partners, where the spouse is party to this application, both the applicant and the spouse must sign this Form and attend the interview.

FOR OFFICIAL USE ONLY

REF NO.:

LIST OF APPLICANTS

Surname	First name(s)	Date of birth	Gender	Relationship	Applicable section of Act	Permit number

Persons interviewed: Applicant Spouse (interview report must be attached).

Date of interview and capturing:

First names(s) and surname of interviewing and capturing officer:

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Rank:

Application processed by (first name(s) and surname of official)

Decision

Application *approved/rejected.

If rejected, reason(s) for decision:

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.....

In the case of conditional approval, state conditions:

.....
.....

Signature:

Rank:

Date:

Office:

Official stamp

Details of principal applicant:

Title:

Surname:

First name(s):

Maiden name:

Any other former surnames:

Date of birth: Year

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Month

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Day

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Country of birth:

Nationality at birth:

Present nationality:

Passport no.: Expiry date:

Issuing authority of passport:

Marital status:

Never
married

Married

Permanent
spousal
relationship

Divorced

Widowed

Legally
separated

Type of marriage or spousal relationship:

Civil marriage Customary marriage Permanent heterosexual/homosexual spousal
relationship

Date of conclusion of marriage or spousal relationship:

Details of **previous** marriage(s) or permanent spousal relationship(s) (if any):

- Date and place of marriage/conclusion of spousal relationship:

.....

- Date and place of *divorce/separation:

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*Details about any custody or maintenance obligations in respect of children born from such marriage(s)/permanent spousal relationship(s), including legally adopted children:

.....
.....

Present residential address:

Since	Year		Month		Day	
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Postal Address: Suburb:

City: Code:

Tel No: (Home/Cell) (Work)

E-mail address:

Occupation:

Type of temporary residence permit held (if applicable):

Valid until: Issuing office:

Details of principal applicant's parents:**Father:**

Surname:

First name(s):

Date of birth:

Place of birth:

Country:

Nationality at birth:

Mother:

Surname:

First name(s):

Maiden name:

Date of birth:

Place of birth:

Country:

Nationality at birth:

Details of applicant's spouse:

Title:

Surname:

First name(s):

Maiden name:

Any other former surname(s):

Date of birth: Year					Month			Day		
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Country of birth:

Nationality at birth:

Present nationality:

Passport no.: Expiry date:

Issuing authority of passport:

Details of **previous** marriage(s) or permanent spousal relationship(s) (if any):

- Date and place of marriage/conclusion of spousal relationship:

.....

- Date and place of *divorce/separation:

.....

Details about any custody or maintenance obligations in respect of children born from such *marriage(s)/permanent spousal relationship(s), including legally adopted children:

.....

.....

Present residential address:

.....
.....

Occupation:

Type of temporary residence permit held (if applicable):

Valid until: Issuing office:

Details of spouse's parents:

Father:

Surname:

First name(s):

Date of birth:

Place of birth:

Country:

Nationality at birth:

Mother:

Surname:

First name(s):

Date of birth:

Place of birth:

Country:

Nationality at birth:

Details regarding relatives or friends resident in South Africa:

Name	Address	Tel No	Relationship	ID, Permanent or Temporary Residence Permit No

Employment record of applicant (to cover full period of employment):

Name of employer	Address	From (date)	To (date)	Nature of work

Briefly describe present or most recent duties—

- of principal applicant:;
- and
- of spouse:

Occupations to be followed in the Republic—

- by principal applicant:
- and
- by spouse:

Amount of funds to be transferred to the Republic—

- by principal applicant:;
- and
- by spouse:

Details of pension or private income—

- of principal applicant:;
- and
- of spouse:

Details of any other assets (e.g. property, investments, etc.)—

- of principal applicant:;
- and
- of spouse:

Language proficiency:

What is your mother tongue?:

What is your proficiency in other languages? (answer “good”, “fair” or “poor” under the different headings):

	Speak	Read	Write
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English:
.....
Other:
.....

Details of any family members remaining in your country of origin (spouse, children, parents, sisters, brothers):

Name	Address	Relationship

Full details of previous and current residential address(es) (since 18th birthday or for the last ten years):

Principal applicant:

From (Month/Year)	To (Month/Year)	Number and street	City/Town	Country

Spouse:

From (Month/Year)	To (Month/Year)	Number and street	City/Town	Country

Details regarding applicant and (if applicable) spouse and children:

The following questions relate to you (the applicant), as well as to your spouse and children (if any), and must be answered “YES” or “NO”.

Have you or any of the persons concerned ever been—

- convicted of a criminal offence, even if such conviction is no longer on record against you or the persons concerned?
- declared insolvent?
- If yes, have you been rehabilitated?.....
- the subject of a civil action, including failure to fulfil child maintenance obligations?

Will you or any of the persons concerned leave outstanding debts behind on your departure or, if you are already in South Africa, do you have outstanding debts abroad? If so, what arrangements have you made to settle them?

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Is there a civil or criminal enquiry pending against you or any of the persons concerned?

Have you or any of the persons concerned previously applied for permanent residence?

Have you or any of the persons concerned ever been refused permanent residence, entry to or been removed or deported from the Republic or any other country?

Have you or any of the persons concerned previously been in South Africa?
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If yes, state period

Have you or any of the persons concerned ever applied for asylum in another country?

N.B. If the answer to any of the above questions is “YES”, provide full details below.
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.....
.....

General information:

Postal address and telephone number at which you can be contacted in the Republic:

Employment details of your spouse if he or she is a citizen or permanent resident:

Note: Any incorrect or misleading information or false documents furnished in support of this application may result in the application being rejected or, if the permanent residence permit has already been issued, that permit being withdrawn.

*I/We, the undersigned, declare that—

- the photograph(s) submitted in support of this application *is/are a true reflection of the person(s) whose name(s) appear on the reverse side thereof;
- the details reflected in this application, as well as the documents submitted in support of this application, are true and correct; and
- it is *my/our intention to permanently reside in the Republic.

I undertake to inform the Department of any change of address, or change in information or circumstances that could influence the outcome of the application, whilst the application is being processed.

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Signature of applicant

.....
Date

(Parent(s) or legal guardian if main applicant is a minor child)
.....
.....

Signature of spouse

Date

*** Delete whichever is not applicable**

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Supporting documents required for all categories of applicants:

Document(s) to be submitted	Person(s) to submit document	Explanatory notes
Passport photograph.	All applicants one year of age and older.	A recent, passport-type, full face photograph bearing the names of the applicants on the reverse side thereof. (Machine-type or instant photographs are not acceptable).
Valid passport or Identity Document.	All applicants legally qualifying for such.	Only original passport(s)/identity documents or certified

		copies are acceptable.
Full birth certificate, or extract from birth record.	All applicants.	Only original documents or certified copies thereof are acceptable.
Change of name or gender document (i.e. Statutory Declaration, Deed Poll or legal Adoption Certificate).	All applicants where applicable.	
Radiological report.	All applicants 12 years of age and older (excluding pregnant women).	The report shall not be older than six months at time of submission.
Police clearance certificate(s).	All applicants 18 years of age and older.	In respect of all countries of residence for one year or longer (only originals issued by the relevant security authority will be accepted). Certificates may not be older than six months at the time of submission of this application.
Marriage certificate, or extract from marriage record. Proof of registration of customary marriage in terms of Recognition of Customary Marriages Act, 1998 (Act No. 120 of	All married applicants or parties to spousal relationship.	

1998), where applicable. Spousal affidavit. Documentary proof of cohabitation and extent to which the related financial responsibilities are shared by the parties.		
Divorce decree(s) or proof of legal separation and all relevant court orders regarding custody and maintenance of children and previous spouse(s).	All applicants who are divorced or legally separated.	Required irrespective of whether or not the person concerned has since re-married.
Written consent of both parents in the case of minor children where only one of the parents is immigrating.	Both parents.	
Death certificate of late spouse, where applicable.	All widowed persons.	
Highest educational, trade or professional certificates evaluated by the South African Qualifications Authority.	All applicants who will be employed in the Republic.	(a) Full details of both training and experience are essential to confirm an applicant's ability to perform the intended

Work references or certificates of service (covering at least the last five years).	All applicants who will be employed in the Republic.	occupation in the Republic. (b) Documents submitted in support of this item shall indicate the actual dates of training or employment and the capacity or occupation in which the applicant has been trained or employed.
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Indicate whether or not the document(s) mentioned hereunder have been submitted:

Section 26(a) of the Act

Proof of five years continuous work permit status.	Yes	No
Proof of registration with professional body, board or council in the Republic, if applicable.		
Offer of permanent employment.		

Section 26(b) of the Act

Proof that applicant has been spouse of citizen or permanent resident for five years.	Yes	No
Declaration of support for the application by the spouse who is a citizen or permanent resident.	Yes	No

Identity document of the spouse who is the citizen or permanent resident. If the spouse is a permanent resident, a copy of his or her permanent residence permit must be submitted.	Yes	No
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Section 26(c) of the Act

Consent of both parents or guardian, together with an undertaking to provide financial support to the applicant.	Yes	No
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Section 26(d) of the Act

An undertaking by the parents to provide the required financial support (if required) to the applicant.	Yes	No
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Section 27(a) of the Act

Offer of permanent employment. (The work offer must clearly state the occupation to be followed and salary and benefits offered and may not be older than three months at the time of submission. The position is subject to confirmation by the Department that the permit is accommodated within the yearly limits of available permits.)	Yes	No
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Proof by the employer that the position exists and that the position and related job description was advertised as contemplated in regulation 23(1) and that no suitably qualified citizen or permanent resident was available to fill that position.	Yes	No
A certificate from the Department of Labour or an extraction from the database of a salary benchmarking organisation detailing the average salary earned by a person occupying a similar position in the Republic and that the terms and conditions of the work offer are not inferior to those prevailing in the relevant market sector for citizens or permanent residents.	Yes	No

Section 27(b) of the Act

Testimonials from previous employers, if applicable.	Yes	No
A comprehensive curriculum vitae.	Yes	No
A letter from a foreign or South African organ of state or from an established South African academic, cultural or business body confirming the applicant's extraordinary skills or qualifications.	Yes	No
Other proof to substantiate extraordinary skills or qualifications, such as publications and testimonials.	Yes	No
Proof that the extraordinary skill shall add value to the South African environment in which he or she intends to operate.	Yes	No

Section 27(c) of the Act

Certification of viability of the business by a chartered accountant.	Yes	No
Certification by a chartered accountant that at least the minimum monetary amount or capital contribution originating from abroad shall be invested as part of the book value of the business.	Yes	No
Undertaking to register with the appropriate statutory body, if required by the nature of business.	Yes	No
Business plan outlining the short and long term viability of the business.	Yes	No
Proof or undertaking that at least five citizens or permanent residents will be employed.	Yes	No
Proof that the business is or will be in one of the sectors contemplated in regulation 23(6).	Yes	No
Where the application is in respect of an investment in an existing business, a partnership agreement and financial statements in respect of the preceding financial year.	Yes	No
Proof or undertaking of registration with the South African Revenue Service.	Yes	No

Section 27(d) of the Act

Proof of five years continuous refugee status in the Republic.	Yes	No
Certification from the Standing Committee for Refugee Affairs that applicant will remain a refugee indefinitely.	Yes	No

An affidavit regarding aliases used for refugee status application(s) by principal applicant or family members, if applicable.	Yes	No
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Section 27(e) of the Act

Proof that applicant has the right to a pension or irrevocable retirement annuity or net worth contemplated in regulation 23(10).	Yes	No
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Section 27(f) of the Act

Proof that the applicant has the minimum net worth contemplated in regulation 23(11).	Yes	No
Payment of R75 000 to the Director-General.	Yes	No

Section 27(g) of the Act

Proof of kinship or relationship	Yes	No
Undertaking by citizen or permanent resident regarding financial, medical, physical and emotional responsibility for applicant (not applicable where the relative is the parent of a minor child of a citizen or permanent resident).	Yes	No

